

## Venue Rentals Booking Form

Please email completed form to [rentals@vanartgallery.bc.ca](mailto:rentals@vanartgallery.bc.ca)

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Organization:	<input type="text"/>		
Planning Contact:	<input type="text"/>	Billing Contact:	<input type="text"/>
Planning Contact Email:	<input type="text"/>	Planning Contact Number:	<input type="text"/>
Billing Address:	<input type="text"/>		
City/Province:	<input type="text"/>	Postal Code:	<input type="text"/>

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Event Name:	<input type="text"/>		
Brief Event Description:	<input type="text"/>		
Top 3 Event Dates:	<input type="text"/>	Expected Attendance:	<input type="text"/>
Time (Start):	<input type="text"/>	Time (End):	<input type="text"/>
Setup Time (Access):	<input type="text"/>	Strike Time:	<input type="text"/>

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Location(s) of Interest:

- Lobby, Forecourt and Rotunda
- 3rd Floor Rotunda
- Pavilion – Interior and Exterior
- Courtroom 301
- Courtroom 302
- Other (please clarify):

\*Please see our Venue Rentals Guide for location descriptions and photographs. In this guide, you will also find floor plans, measurements, capacities, features and available time periods.