

VANCOUVER ART GALLERY ASSOCIATION
FULL-TIME POSITION AVAILABLE
PHOTOGRAPHER II

Reporting to the Director of Operations, the incumbent coordinates the services of the Photography section; performs administrative functions in relation to the photographic section; and supervises the duties of Photographer I, interns and volunteers; investigates new technology and equipment capabilities and recommends lighting and studio improvements and the purchase of new materials and equipment; performs specialized photography, and/or oversees the subsequent external processing of same, to translate art works from the Vancouver Art Gallery Permanent Collection and exhibitions program into reproduction quality photographs, digital or printed page mediums; photographs works of art in the studio, on location or in the galleries for publications, curatorial, marketing, registration, insurance and conservation purposes; develops procedures and photographic standards for the department;

DUTIES

Coordinates the services of the Photographic department, by: scheduling requests from all Gallery departments of their photographic requirements; determining and setting work priorities for the section; setting publication time-frames, consulting with the Division Head to resolve conflicting requests and organizing and coordinating a pool of photographers from which the Gallery can draw upon when scheduling the staff photographer is not possible.

Performs specialized photography, and/or oversees the subsequent external processing of same, to translate art works from the Vancouver Art Gallery Permanent Collection and exhibitions program into reproduction quality photographs, digital or printed page mediums, by: examining works of art to determine feasibility and technical problems presented in photographing same; discussing aesthetic requirements with the curators, graphic designers and artists to ensure an appropriate representation of the art work; using specialized photographic techniques, materials and equipment, or adapting existing photographic procedures, equipment and technology, including the image archive; photographing works of art in the studio, on location or in the galleries; digitally editing images; for materials slated for reproduction in exhibition catalogues, marketing materials and the image archive; engaging outside labs and consulting with printing and scanning companies regarding the desired images and creative requirements; appraising the end product for optimum reproduction quality and accurate representation of the original art work and experimenting with innovative photographic approaches, methods and technologies to translate the art work.

Photographs works of art in the studio, on location or in the galleries for publication, marketing, registration, insurance and conservation purposes.

Develops procedures and photographic standards for the photographic section, by: developing workflow for studio or photographic services to facilitate the efficient completion of assignments; setting standards in terms of the photographic services; designing and

overseeing a digital image archive, and planning for future development and recommending upgrading of the photographic equipment as required.

Schedules, trains and supervises subordinates and evaluates their work performance.

Assists the Director of Operations with the development and administration of the departmental budget.

Investigates new technology and equipment capabilities and recommends lighting and studio improvements and the purchase of new materials and equipment.

Performs a variety of miscellaneous related tasks, including: copying photographs and reproductions for publicity publication or archival purposes and performing routine cleaning and maintenance of equipment

QUALIFICATIONS:

Degree, Diploma or portfolio in photography or media arts is required along with 5-7 years experience in photographic and digital work, including photographing fine art objects and experience in supervising photography staff. The successful applicant will employ a good knowledge of studio lighting techniques and provide quality digital imaging editing when photographing both two dimensional and three-dimensional works of art. Knowledge and experience in the safe handling and movement of artworks is essential; experience working in a museum or gallery setting is an asset. Key attributes include excellent organizational and communication skills; the ability to work in a fast-paced dynamic environment and coordinate on multiple projects with tight deadlines; and the ability to establish and maintain effective working relationships with colleagues and members of the public.

SALARY: \$27.90 per hour Pay Grade 23, Step 1

HOURS: Nine day fortnight

Please submit your resume by Friday, October 5, 2018 to Debra Nesbitt, Director of Human Resources, Vancouver Art Gallery, 750 Hornby Street, Vancouver, B.C. V6Z 2H7, Fax: (604) 682-1086 or email hr@vanartgallery.bc.ca

We thank all applicants for their interest; however, only those short-listed will be contacted.

Vancouver Art Gallery is committed to inclusivity, diversity, equity, and accessibility in reflecting and respecting the local and international community it serves.